



1st Willagee-Kardinya Scout Group



Z4 - Meeting Schedule

Where is the meeting held?

- Onsite (Willagee Kardinya Scout Hall) Offsite (Another Venue)

If meeting is offsite please complete the forms below to accompany this schedule.

- R1 - Risk Assessment Y3 – Application to Attend Activity

Who

Who is running the activity?

Who are participating in the activity?

What

What is the activity?

How

How are we doing the activity? (Equipment?)

Why

Why are we doing the activity?

Where

Where are we doing the activity? (Address?)

When

When are we doing the activity? (Date, Times?)

Time

Min	Description	Equipment	Person
0-15min			
15-30min			
30-45min			
45-1hr			
1hr-15min			
15-30min			
30-45min			
45-2hrs			
2hrs-15min			
15-30min			
30-45min			
45-3hrs			